



Training / Certification Application Form

Course Title:		1	2
		3	4
Special Needs:		A	
		B	
Personal Details			
Name as in NRIC:			
Gender: Male / Female	Date of Birth: / /	Nationality:	
Mailing Address:			
Business Hours Phone	Mobile Phone	Email	
Current Employment Position:			
Current Level of Rope Access Competency L1 L2 L3 NA		Accreditation Stream (i.e. ARAA, SPRAT, IRATA etc)	
Referees (Required if stated in course information)			
Name of Referee	Contact Phone	Email	Company / organization
Attachments & Supporting Information* (Required if stated in course information)			
I have attached the following documents:	<ul style="list-style-type: none"> o Photocopies of relevant certificates or qualifications o Supporting statements from referees o Details of experience as a trainer 	<ul style="list-style-type: none"> o Photocopies of log book entries o Details of work experience o Other (please describe) 	

Singapore Rope Access Association Ltd.
34 Boon Leat Terrace #03-03. Singapore 119866.
Company Registration No: 201206677
Web: www.sraa.asia
Email: admin@ropeaccess.org.sg



*(to be completed only if company sponsored)

*Company: _____ *Co. UEN No. _____

*Contact Person: _____ *Tel: _____ *Fax: _____

Correspondence Address: _____

Correspondence Email: _____ Tel/HP: _____

Enclosed is a Cheque No.: _____ for S\$ _____ (crossed cheque payable to Singapore Rope Access Association and mail to 34 Boon Leat Terrace #03-03. Singapore 119866.

TERMS AND CONDITIONS

The company and participant agree to the following terms and conditions when submitting this application form:

1. Registration is on a first-come-first-serve basis, and will close when the class is full.
2. Payment must be made before the course commencement date. Upon registration, please ensure the participant attend the class.
3. SRAA reserves the right to restrict this course to participants without suitable and relevant qualification and experience.
4. SRAA reserves the right to revise the course fees without prior notice, reschedule, postpone or cancel classes as deemed necessary. All dates shown are subject to final confirmation.
5. SRAA Terms and Conditions are subject to change. All information in this brochure is correct at time of printing. Refer to our website for latest updates.
6. Request for Replacement of Name: (a) A fee of \$50.00 will be charged per participant. (b) A written notice of replacement together with the full particulars of the new participant must be given to us at least 3 working days before course commencement date. (c) No replacement is allowed on the day of the class.
7. Request for Postponement: (a) A fee of \$100.00 will be charged per participant. (b) A written notice of postponement must be given to us at least 3 working days before course commencement date. (c) No postponement is allowed on the day of the class.
8. Request for Withdrawal / Cancellation: (a) A written request for withdrawal / cancellation must be given to us at least 3 working days before commencement of the course and 50% of course fee will be refunded. (b) Full course fee will be imposed if participant/s does not attend the class without prior notice. There will be STRICTLY no refund.
9. All certificates or passes must be collected within 6 months from the date of examination. Thereafter, they will be discarded.

Non-disclosure agreement;

10. Candidates are committed not to release confidential examination materials or participate in fraudulent test taking practices;
11. Follow instruction from an invigilator or examiner;
12. Do not bring any unauthorized aids into the examination area;
13. Aids such as use of cell phones, internet etc.;

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Declaration by Applicant

I confirm that I have not been convicted of an offence under any occupational health and safety law of Singapore or another country within the past five (5) years.

As a candidate, I understand the non-disclosure agreement and any breaches may or will have legal action taken against me.

I further declare that, to the best of my knowledge, the information provided in and with this application is true and correct in every particular.

Name /Authorized Signature / Designation	Company Stamp (if applicable)	Date

For Official Use Only:

Cash/NETS/Cheque No: _____ Amount: _____ Date Rec'd: _____

To achieve the intended performance outcomes of standards for safety, professionalism and competency in Rope Access, all Rope Access Operative should adhere to the following ethical principles as described in this statement of Code of Ethics:

As a professional Rope Access Operative in the industry, I am committed and pledge to:

1. Adhere to the Workplace Safety & Health Act (WSHA) and its subsidiary legislation; and or any local legislation in which every country I am working in;
2. Adhere to the ISO22846 / SS588 standards at all times;
3. Conduct work only in areas which I am deemed competent through the achievement of certification and appointment;
4. Always maintain high standards of integrity and ethical conduct;
5. Perform duties with integrity, independence and objectivity;
6. Avoid and real or perceived conflicts of interest situations and never compromised on my integrity and honesty;
7. Maintain high confidentiality of privileged information and DO NOT use such information for personal gain;
8. DO NOT accept any gifts from any parties engaged in the work;
9. I, to discontinue the use of all claims to certification that contain any reference to the Singapore Rope Access Association Limited. I, certified person to inform SRAA without delay of matters that can affect the capability of me to continue to fulfil certification requirements such as upon expiry, suspension or withdrawal of certification, and to return any certificates issued by the Singapore Rope Access Association Limited

Name /Authorized Signature / Designation	Company Stamp (if applicable)	Date



Decision on Certification

On completing the evaluation, the evaluator submits the evaluation finding/result to SRAA Certification Director that includes both written examination papers and practical performance evaluation forms where the candidates and the evaluator had both sign on. On this basis, SRAA Certification Director can grant or not granting a Certification for three years.

Evaluated Items	Acceptable	Reject	Sign
Written Examination, evident base on examination result			
Practical Performances, evident base on practical assessment form			
Aptitude, evident base on facilitator and or evaluator remarks.			
Overall			

Base on the evident submitted and verified by me. I SRAA Certification Direction, Lim Ho Hien Joshua, hereby approved the certification of the said candidate to be the said Rope Skill operator.

Sign and Date.

SRAA Certification Director.

Lim Ho Hien Joshua